

Los Rios Community College District

Temporary Classified Employment Fingerprint Requirement Process

As a Temporary Classified employee (working in a position paid off the [Clerical/Paraprofessional, Maintenance/Service, Special Rate, or Interpreter Salary Schedule](#)), you are required to complete and clear a Background Check PRIOR to starting employment with the Los Rios Community College District. Please go to the appropriate link below in order to complete the required background check for the position you are being hired into. You will be notified by your hiring supervisor once you can start employment.

- For ***Temporary Classified Employment (NOT at a Childcare Center or Police Department)*** within the Los Rios Community College District, complete the Background Check/Live Scan process using the information at this link:
 - <https://employees.losrios.edu/lrccd/employee/doc/hr/hiring/tcl-fingerprint.pdf>
- For ***Temporary Classified Employment at a Police Department*** within the Los Rios Community College District, complete the Background Check/Live Scan process using the information at this link:
 - <https://employees.losrios.edu/lrccd/employee/doc/hr/hiring/tcl-fingerprint-police.pdf>
- For ***Temporary Classified Employment at a Childcare Center*** within the Los Rios Community College District, complete the Background Check/Live Scan process using the information at this link:
 - <https://employees.losrios.edu/lrccd/employee/doc/hr/hiring/tcl-fingerprint-childcare.pdf>

If you have any questions about which of the above links you should be using, please check with your Hiring Supervisor.

For other questions, you can contact Human Resources at 916-568-3107.